



Residential Building Permit Application

PLEASE PRINT CLEARLY AND FILL IN ALL THAT APPLY-IF YOU DON'T KNOW ASK!

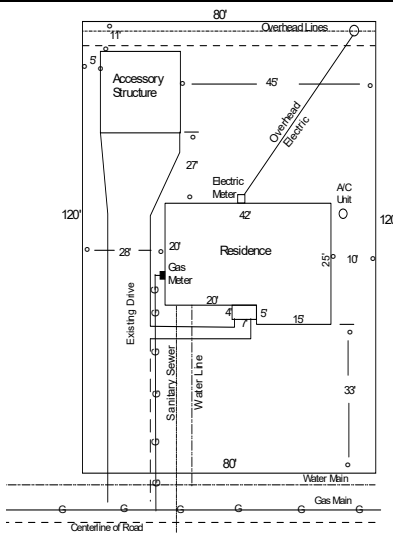
PROJECT LOCATION:	Address:		
PROPERTY OWNER:	Full Name(s):	Phone:	
	Address:	Fax:	
APPLICANT:	*Must be authorized by owner to make application		
	Full Name(s):	Phone:	
	Address:	Fax:	
ROOFING CONTRACTOR:	Name/Business:	Phone:	Fax:
	Address:	City/State/Zip:	IL. License#: 104-
ARCHITECT / ENGINEER	Name/Business:	Phone:	Fax:
	Address:	City/State/Zip:	IL. License#:

Residential Projects (Check all that apply)			Building Height/Area	
☐	Detached 1 or 2 Family	☐	Townhouse	Max. Height above grade: _____
☐	Attached Garage	☐	Detached Garage	Stories above grade: _____
☐	Carport	☐	Deck	Width: _____ Depth: _____
☐	Porch	☐	Ramp	Total Floor area: _____
☐	Utility Shed	☐		Max. area per floor: _____ Project Cost: _____

1&2 Family Accessory Uses Residential Garage/Shed/ Carport/Deck/Porch/Ramp, etc		New Single and Two Family Homes & Residential additions (3 stories or less in height)		Pre-engineered components: Any project utilizing trusses and/or pre-engineered building systems are also required to have shop drawings submitted with an Illinois registered architect or structural engineer seal. This would include the construction of post frame buildings and steel carports. A PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS. ALL PERMITS REQUIRE INSPECTIONS TO BE SCHEDULED BY PERMIT HOLDER. I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER FEDERAL, STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. Signature: _____ Date: _____
☐	Site Plan, with dimensions	☐	Site Plan, with dimensions	
☐	Foundation Plan	☐	Foundation plan with details	
☐	Framing details with location of openings, headers, truss specs.	☐	Floor plans with dimensions & descriptions of all rooms, size of windows, framing details, elevations, wall sections, smoke detector locations,	
☐	All easements and utility service locations	☐	All easements and utility service locations	

HAVE YOU PROVIDED THE FOLLOWING?

EXAMPLE OF SITE PLAN FOR RESIDENTIAL PROJECTS:



EXAMPLE QUESTIONS TO ANSWER IN RESIDENTIAL PROJECTS

1. Basement, crawl space or slab? Number of stories?
2. What size footing and how deep will it be?
3. What size foundation wall? Are you using crawl vents? Where?
4. What size anchors will you use and where will they be located?
5. Will you be using beams? What size? Where will they be located?
6. What is size & spacing for floor joists? How far will they span?
7. What size floor, wall and roof sheathing will you use?
8. What size and on center spacing for exterior and interior wall studs?
9. How are you framing the roof? Trusses? Standard stick construction?
10. Bedroom & finished basement windows need to meet egress requirements? Do yours?
11. Where will guardrails and handrails be located? At what heights?
12. Where will headers be located? What size will you use?
13. Do you meet the setback requirements? Do you need a variance?
14. Any new construction or addition requires hard-wired smoke detectors. Where will you be locating yours?